RISKY BUSINESS?
It doesn't have to be

Workplace Assured is a proactive employment relations solution. Let us handle your workplace relations risks while you focus on your business.

Workplace issues are on the rise. In the last reported year, over 31,500* claims were recorded in the Fair Work Commission.

*Data sourced from Fair Work Ombudsman Website.

WHY CARE?

We work with savvy business owners across multiple states, sizes and industries who look for solutions to help them do what they do best.

We know you want to do right by staff, you just may not know if you are getting it right. Workplace Assured is a proactive employment relations solution designed to provide peace of mind when it comes to managing and complying with employment relations obligations.

One fixed fee guards your business against a range of risks including unfair dismissal, harassment, bullying and constructive dismissal.

We are here to help.

“Businesses which are members of industry or employer organisations have a higher compliance rate than those which are not.” Natalie James, Fair Work Ombudsman, commenting on employer organisations such as the State Chambers of Australia, which deliver and endorse Workplace Assured.
**A simple solution that removes the worry**

Our service allows you to budget for complete protection and achieve peace of mind when it comes to employment relations issues.

### 1. PROACTIVE COMPLIANCE REVIEW

- Our employment relations lawyers will undertake a comprehensive review of your current employment relations practices and documentation (contracts/policies/awards/pay rates).
- You’ll receive a detailed report identifying any gaps that may expose you to some form of employee-related risk.*
- We will follow up with you to ensure you understand these risks and how to mitigate them.

### 2. DOCUMENTATION AND AWARD SERVICING

- Receive access to Doxsure, our online toolkit. It contains a range of contracts, modern award information, policies and forms you can implement in your business.
- You have the option of using the toolkit available in Doxsure or getting additional support from our experts to create the documents for you.
- We have over 100 legally-vetted forms, policies, procedures, contracts and checklists across areas such as Recruitment, Pay & Conditions, Conduct & Performance, Termination & Redundancy and Privacy.

### 3. 24/7/365 ACCESS TO EMPLOYMENT RELATIONS ADVICE

- Unsure what rates to pay your staff, need help interpreting an award provision or would like advice on how to manage a termination process? Have your questions answered 24/7.
- For a particularly complex issue, your call will be escalated through to our employment relations lawyers.
- Receive unlimited phone-based advice about award coverage, leave entitlements, performance, termination or redundancy issues and any other operational changes that impact employment.
- Our advice is backed by employment relations specialists, Australian Business Lawyers & Advisors. (Voted #1 Employment Law Firm in 2018 (Australian Law Awards and Australasian Law Awards))

### 4. *EMPLOYMENT PRACTICES LIABILITY INSURANCE OF UP TO $2M

- Workplace Assured, through CGU, will cover your business for up to $2M per annum in aggregate for any single employment practices liability claim such as unfair dismissal, constructive or wrongful dismissal, bullying and harassment. You will receive one eligible zero excess claim** per insurance policy year.

### 5. LEGAL REPRESENTATION IN THE EVENT OF A CLAIM

- The Workplace Assured Insurance policy provides cover for defence costs in defending or settling.
- Should you find yourself with an eligible employment related claim Australian Business Lawyers & Advisors will advise and represent you at no additional cost.

### 6. YOUR STATE/TERRITORY CHAMBER MEMBERSHIP IS INCLUDED

- State/Territory Chamber membership is an inclusion containing a great range of additional benefits to support your organisation. Membership provides customers with a preferential rate to Workplace Assured and relevant state or territory benefits.*

**Claim must be a valid ‘claim’ as defined within the policy
* The $2m insurance covers judgements, settlements, interest, damages, legal defence costs and civil liabilities. Please visit the www.workplaceassured.com.au website for policy wording in relation to this coverage.
# Insurance cover is retroactive prior to start date as long as the claim is made under the policy during the relevant indemnity period stated in your policy schedule and is not a known circumstance. Global coverage excludes USA and Canada.
+Relevant for chamber memberships in NSW, VIC, TAS, SA and NT. Customers in other states can opt in to one of these chamber memberships or our digital package.

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**LET’S TALK**

Don’t get caught out by costly penalties – give us a call on 1300 575 394 to know where your weak spots are now.

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